



Architect/Project Manager

Who We Are:

At Nequette, our talented team approaches each design with creativity and precision, delivering high-quality and innovative solutions at every step of a project, from master planning to architectural and interior design, furnishing spaces, and comprehensive branding. Our clients can expect a compassionate and collaborative experience that utilizes every aspect of our multifaceted design collective while putting their needs and vision first. At the heart of it all, we create enduring, beautiful communities that continue to tell a story for generations to come. For more information, visit www.nequette.com.

About the Role:

The Architect/Project Manager should be a driven, determined, and disciplined leader to run fast-paced, high-quality project delivery on multiple large-scale, complex projects. The candidate should have an elevated level of technical expertise and be adept at problem solving. The position requires project planning, staffing organization, as well as a dedication to junior staff development. A strong project manager needs to be comfortable making quick decisions, showing good judgment, delegating, follow-through, and being an ambassador for Nequette.

Essential Functions and Responsibilities:

- Manage all aspects of projects with minimal supervision.
- Understand and communicate critical level of coordination and issues to ensure efficient and cost-effective execution while understanding potential risks.
- Perform quality checks on drawings.
- Understand and participate in the “front-end” of client communication.
- Estimate project costs and provide oversight from conception to completion.
- Oversee multiple, varied activities at one time.
- Prepare strategic plans for project success and general understanding of office profitability goals.
- Follow through to make sure all schedules and timelines are met.
- Develop and maintain positive working relationships both internally and externally.
- Ability to thrive in a fast-paced work environment!
- Supervise, delegate, and communicate with team on expectations and ensure policies and procedures are followed.
- Attend site visits and/or meetings during project construction, capture detailed minutes, and advise of any critical changes or concerns.

Requirements:

- Driven, disciplined, and results-oriented, with a strong work ethic and commitment to exceeding client expectations.
- Proficient understanding of construction drawings and detailing for projects of varying scales.
- Solid understanding of engineering trades, consultant coordination, budgets, entitlements, and schedules as they relate to architectural design.
- Requires specialized technical problem solving and ingenuity to leverage firm systems and technology.
- Excellent verbal and written communication skills, including the ability to navigate conflict professionally.
- Collaborative team player with the ability to lead, mentor, and inspire others.

- Highly organized, detail-oriented, adaptable, proactive, and capable of managing multiple projects and deadlines in a fast-paced environment.
- Experience in multi-family, mixed-use, and custom residential project types.
- Situational awareness to read team and client dynamics.
- Ability to travel as needed.

Qualifications:

- Bachelor's degree in Architecture from an accredited program
- 8+ years of professional design experience
- Licensed Architect
- Proficiency in AutoCAD & REVIT
- Proficiency in Microsoft Office Suite

Nequette Core Values:

Nequette is rooted in our commitment to community: the clients we design for, the people who live in and enjoy the spaces we create, and the team members we work alongside every day. Each of us honors this commitment by adhering to our core values: maintaining an attitude of excellence, putting communication and collaboration at the center of our relationships, and encouraging growth and creativity both as a team and as individuals. We understand the importance of mutual respect; therefore, new team members can expect a supportive culture that advocates personal and professional development, honesty and humility, and a little fun. At Nequette, we put people first.

Qualified candidates please send resumes to - jobs@nequette.com